



MINUTES

SENIOR CITIZENS ADVISORY BOARD

Tuesday, October 21, 2014 • 9:00 a.m.

San Bruno Senior Center, 1555 Crystal Springs Road

WELCOME TO OUR ADVISORY BOARD MEETING

If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

1. **CALL TO ORDER:** Chair Goff called the meeting to order at 9:00 am
2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:** Present: Chair Bill Goff, Vice Chair Barbara Luzaich, Dorothy Carmichael, Ellen Donnelly and Elisa Gerald. Absent: Ken Kreisel, Flori Green and Karen Hornung. Staff Present: Kerry Burns, Danielle Brewer and Mary Tessier. Transcriber: Mary Tessier
3. **ANNOUNCEMENTS:** Director Burns discussed the department transitions. She introduced Danielle Brewer as the new Senior Center Manager along with her other duties as Community Services Superintendent. Staff is working to hire a full time Recreation Coordinator for the Senior Center to begin in February 2015. The person hired for this position will work on a more organized volunteer program. Director Burns discussed wanting to bridge the gap between the new Baby Boomers and the existing older adult population. She would like to work together with the board to plan programs they would like to see. She also discussed plans to shift some of the Senior Center office space to provide a more consistent volunteer work space. Chair Goff will introduce Danielle Brewer to the Wednesday lunch crowd tomorrow. If board members have any questions or concerns, the contact information for Kerry Burns is: Office Phone: 650-616-7181; Cell: 650-291-7027 and email: kburns@sanbruno.ca.gov. The contact information for Danielle Brewer is: Office Phone: 650-616-7182; Cell: 650-255-4860 and email: dbrewer@sanbruno.ca.gov
4. **PRESENTATIONS:**
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES:** M/S Luzziach/Geraldi approved the minutes of the September 19, 2014 meeting.
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.)

8. CONDUCT OF BUSINESS:

- a. Treasurer's Report - The Treasurer's report was accepted as presented. **M/S Luzaich/Geraldi to approve the minutes.** Approved unanimously by all Board Members present.
- b. First Quarter Statistics - The Board reviewed the quarterly statistics for visitors to the center, class participation, lunches and transportation. The graphs compared July – October of 2013-2014 to the same period in 2014. There was discussion about encouraging everyone to sign in at the reception desk.
- c. Review Minutes of the Program Committee – Volunteers from “Always Best Care” would like to assist interested seniors with holiday gift wrapping. The Program Committee recommends that we pick a date and have a registration sheet to see if there is enough interest in gift wrapping assistance. **M/S Luzaich/Donnelly moved to approve that we schedule the gift wrapping if there is enough interest.** Due to the recent Napa earthquake, the committee recommends that we schedule an Emergency Preparedness session. **M/S Carmichael/Luzaich moved to approve that staff schedule an Emergency Preparedness presentation.**
- d. Update on Senior Center Bus – Staff reported that the Senior Center Bus is back in service. The California Highway Patrol did not find any safety issues. The drivers received training before the bus was returned to service.
- e. Pedestrian Safety Presentation by San Bruno Police Department on October 29 – Support Services Corporal Howard Hoyer will do a short presentation at Noon. Board Member Carmichael suggested that a sign be posted at the traffic light that indicated stop before turning right.
- f. Scrolling Marquee at the Senior Center – Board members expressed that they are interested in a marquee at the front entrance of the building.
- g. Update on Pedro Game – Director Burns reported that the city cannot accept money from the proceeds of Pedro and that wagering is not legal. Staff will need to meet with the Pedro organizers to discuss changes. Board Member Carmichael would like to attend this meeting.

9. CORRESPONDENCE: None

10. COMMENTS FROM BOARD MEMBERS:

11. AGENDA BUILDING:

Volunteer Recognition Party Date and Theme
Program and Events Planning
Update on Pedro Game

12. ADJOURNMENT: The meeting was adjourned by Goff Chair at 10:25 am

**** POSTED PURSUANT TO LAW ****

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